

The Armstrong and Arthur Charitable Trust for Lesbians

Guidelines for Applicants for Funding Grants

The Armstrong and Arthur Charitable Trust for Lesbians was established in 2001 by the late Bea Arthur for the benefit of lesbian community groups in the Wellington region. The Trust is named for the 57-year relationship of Bea and her partner the late Bette Armstrong. The Trustees invite applications for funding assistance, as grants, for projects and activities that will benefit all or part of the lesbian communities in the Wellington region.

Appropriate activities are defined in the Trust Deed as:

- a) education, research, and social development;
- b) assistance of lesbian individuals and lesbian community groups and services which benefit the lesbian community, such as help-lines, library facilities, radio programmes, art exhibitions and theatre productions and other cultural activities intended to further community development;
- c) provision of other services such as rehabilitation and health activities.

The Wellington region is defined as the lower North Island south of the Manawatu Gorge.

Application procedure

- Applications for activities which fit the above criteria may be made by one or more people representing a specific group, or by an individual, on the Trust's application form.
- Each application should be accompanied by supporting information as listed on the application form. Each application must include a budget which clearly lists all items of expected income and expenditure, with quotes or estimates for the amounts.
- If an application is made by or on behalf of an incorporated society, a copy of that society's most recent annual report, including audited annual accounts, must accompany the application.
- Applications close on 31 January and 31 July each year. Applicants for large sums of money may be asked to attend a meeting of Trustees (in February or August) to discuss details of their application.
- On-going projects will need to submit a new application each year.
- All applicants will normally be advised whether their application has been successful within 6 weeks of the closing date.

Notes

1. All decisions made by the Trust in regard to any application are final.
2. The Trust does not usually grant 100% funding for a project or activity.
3. Referees named in the application must have agreed to be contacted about it, and cannot be Trustees of this Trust.
4. Any grant which is approved must be taken up within 12 months of the approval date.

Successful applicant requirements

- Successful applicants may be required to forward a pre-printed bank deposit slip in the name of the group being funded, or, alternatively, invoices will be paid directly by the Trust. In some instances, applicants may be reimbursed for accounts already paid, on production of receipts.
- In any promotion, information, or reporting of an activity that is funded partly or wholly by the Trust, acknowledgement of the Trust's support is required.
- At the conclusion of the funded activity, applicants will be expected to provide to the Trust a brief summary of the activity with statements of how the money was used and how the activity or project has benefited the lesbian community. The summary or report should be supplied within three months of the completion of the activity, or at six-monthly intervals for annual funding.
- Applicants should be aware that the names of applicants and applicant groups and the amounts of a grant will appear in Trust reports, which will be available to the public.

If you require clarification of any points on the application form, please contact the Secretary, (04) 905 6881.

Applications should be sent to

The Secretary
The Armstrong and Arthur Charitable Trust for Lesbians
PO Box 199
Waikanae
Kapiti 5250