

**THE ARMSTRONG AND ARTHUR
CHARITABLE TRUST FOR LESBIANS**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED
31 MARCH 2020**

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DIRECTORY as at 31 March 2020

Nature of the Trust	Charitable Trust
Date of Settlement	17 September 2001
Postal Address	P O Box 199, Waikanae 5250
Settlor	Beatrice Blanche Arthur (deceased 5/8/2002)
Trustees (Minimum 3, Max 10)	A J Laurie FTCL, BA(Hons), Cand.Mag.(Oslo), PhD L C Evans NZCLS, BA(Hons) E R Walsh BSc(Hons), ISSP, CISA R Evans F M Kell BA, BSc(Hons), PhD U L Instone RCompN, BA(Hons), MPhil (resigned 10/12/2019) V R Edyvane LACert, Dip.Edit., BA(Hons), MA, PhD G A Gale DipTchg, LACert S M L Coles BA, RLIANZA
Officers	Chair V R Edyvane Secretary F M Kell Treasurer F M Kell
Bankers	ANZ Bank, Waikanae
Solicitor	Julie Goundar The Law Connection PO Box 206, Waikanae 5250
IRD No.	81-490-023
Registered Charity No.	CC10947

**The Armstrong and Arthur Charitable Trust for Lesbians
Performance Report
for the year ended 31 March 2020**

Entity Information

Legal Name of Entity: The Armstrong and Arthur Charitable Trust for Lesbians
Type of Entity and Legal Basis: Charitable Trust (Incorporation no 1180824)
Registration Number: CC10947

Entity's Purpose:

The purposes and aims of the Trust are to devote or apply both capital and income of the Trust Fund to or for any charitable purposes for the benefit of lesbian community groups in the Wellington region or individuals organising projects that benefit the lesbian community in the Wellington region, such purposes which are from time to time selected by the Trustees are valid charitable purposes.

Without limiting this in any way such purposes may also include:

- (a) education, research, and social development;
- (b) assistance of lesbian individuals and lesbian community groups and services which benefit the lesbian community such as helplines, library facilities, radio programmes, art exhibitions and theatre productions, and other cultural activities intended to further community development; and
- (c) provision of other services such as rehabilitation and health activities. Subject to clause 2.2(ii) the Trust may also devote or apply both capital and income of the Trust Fund to a separate fund to further charitable purposes for the benefit of lesbian women living in New Zealand.

Entity Structure:

The Trust operations are managed by the Trustees. The Chair, Secretary, and Treasurer are appointed by the Trustees, from the Trustees.

Main Sources of the Entity's Cash and Resources:

The Armstrong and Arthur Charitable Trust for Lesbians was established in 2001 by the late Bea Arthur for the benefit of lesbian community groups in the Wellington region. The Trust capital is made up of the settlement amount and subsequent bequests.

The main source of revenue for the Trust is income derived from the Trust Fund capital investments.

From time to time the Trust receives donations, which is treated as capital and/or income at the direction of the donor. If no direction is received, the Trustees determine how to apply the donation.

Main Methods Used by the Entity to Raise Funds:

The Trust is not an active fundraiser. The donations and bequests it receives generally are unsolicited.

Entity's Reliance on Volunteers and Donated Goods or Services:

The Trust relies on gifts of volunteers' time. All the Trustees are volunteers.

The Armstrong and Arthur Charitable Trust for Lesbians

Statement of Service Performance

For the year ended 31 March 2020

Description of the Entity's Outcomes:

The outcome sought by the Trust is that the lesbian community is a visible presence in the Wellington region through supporting activity by lesbian community, for the lesbian community, and with the lesbian community.

Description and Quantification (to the extent practicable) of the Entity's Outputs:

	This Year Actual	This Year Budget	Last Year Actual
Trust Deed compliance: Annual General Meeting Meetings of Trustees	1 3	1 3	1 3
Legislative compliance: Charities Register Annual Return due by end September	Filed September 2020	File by due date	Filed September 2019
Support to: Lesbian community groups for on-going programmes Lesbian community group projects Individual lesbian projects	2 0 0	2 1 0	2 2 0

The Armstrong and Arthur Charitable Trust for Lesbians
Statement of Receipts and Payments
For the year ended 31 March 2020

	Notes	Actual This year \$	Budget This Year \$	Actual Last Year \$
Operating Receipts	2			
Donations, fundraising and other similar receipts		1,214.91	500	1,134.95
Interest, dividends, and other investment income receipts				
ASB Term Deposit interest		823.76	800	974.99
BNZ Term Deposit interest		11,340.46	10,000	10,146.25
ANZ Cheque Account interest		6.83	8	7.83
ANZ Serious Saver Interest		76.62	100	100.11
BNZ Business First OnCall				
Dividend		0	0	2.09
Sale of shares		77.10	0	0
Total Operating Receipts		13,539.68	11,408	12,366.22
Operating Payments	3			
Payments related to providing goods or services:				
Out in Park Stall		0.00	100	0.00
Registration Fees		186.02	150	85.55
Annual Report publication		126.20	150	49.40
Accounts Reviewer Fee		0	0	460.00
Grants paid:		5,392.00	8,000	6,184.00
Other operating payments:				
Storage		1,440.00	1,440	1,440.00
General expenses		201.50	360	109.50
Legal expenses		0	0	1,056.85
Total Operating Payments		7,345.72	10,200	9,385.30
Operating Surplus or (Deficit)		6,193.96	1,208	2,980.92
Capital Receipts		0		0
Capital Payments		0		0
Increase/(Decrease) in Bank Accounts and Cash		6,193.96		2,908.92
Bank accounts and cash at the beginning of the financial year		293,327.04		290,346.12
Bank Accounts and Cash at the End of the Financial Year		299,530.68		293,327.04
Represented by:				
Cheque account		15,853.87		9,976.53
Savings and oncall accounts		5,176.81		4,850.51
Term Deposit accounts		278,500.00		278,500.00
Total Bank Accounts and Cash at the End of the Financial Year		299,530.68		293,327.04

The Armstrong and Arthur Charitable Trust for Lesbians
Statement of Resources and Commitments
as at 31 March 2020

SCHEDULE OF RESOURCES

	This Year \$	Last Year \$
Bank Accounts and Cash (from Statement of Receipts and Payments)	299,530.68	293,327.04
ANZ Term Investment	0	0
ASB Term Investment	25,000.00	25,000.00
BNZ Term Investment	253,500.00	253,500.00
ANZ Current Account	15,853.87	9,976.53
ANZ Serious Saver	5,167.13	4,850.51
BNZ Business OnCall	9.68	9.68
Other Resources		
Stock on Hand – Cards expensed in year purchased	0	0

SCHEDULE OF COMMITMENTS

	This Year \$	Last Year \$
Money Payable by the Entity		
Other Commitments:		
2019/20 Grants	6,750.00	5,392.00

SCHEDULE OF OTHER INFORMATION

	This Year \$	Last Year \$
Grants or Donations with Conditions Attached (where conditions not fully met at balance date)	-	-
Resources Used as Security for Borrowings	-	-

The Armstrong and Arthur Charitable Trust for Lesbians
Notes to the Performance Report
For the year ended
31 March 2019

Note 1: Accounting Policies

Basis of Preparation

The Armstrong and Arthur Charitable Trust for Lesbians is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

The Armstrong and Arthur Charitable Trust for Lesbians is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Note 2: Analysis of Receipts "How was it funded?"

		This Year	Last Year
Receipt Item	Analysis	\$	\$
Fundraising receipts	Out in Park	0.00	0.00
	Total	0.00	0.00
Receipt Item	Analysis	\$	\$
Grants and donations	Donation	1,000.00	1,000.00
	Donation	0	51.11
	Donation	78.56	34.44
	Donation	0.00	49.40
	Donation	56.35	0.00
	Total	1,134.91	1,134.95
Sale of shares	Allied Farmers	77.10	0.00
Total donations, fundraising, sales, etc.		1,212.01	1,134.95
Receipt Item	Analysis	\$	\$
	ANZ Serious Saver	76.62	100.11
	ASB Term Investment	823.76	974.99
	BNZ Term Investment	11,340.46	10,146.25
	ANZ Current Account	6.83	7.83
	Total	12,247.67	11,229.18
Dividend	Allied Farmers	0.00	2.09
	Total	0.00	2.09
Total interest and dividends		12,247.67	11,231.27

Note 3: Analysis of Payments

		This Year	Last Year
Payment Item	Analysis	\$	\$
Payments related to public fundraising	Out in Park Stall	0.00	0.00
	Total	0.00	0.00
Payment Item	Analysis	\$	\$
Payments related to providing goods or services	Annual Report	126.20	49.40
	Reviewers Fee	0.00	460.00
	Charities Registration	51.11	51.11
	Website Domain Name Fee 2 yrs	78.56	34.44
	Website Annual Fee	56.35	0.00
	Legal fees	0.00	1,056.85
	Printing cards	0.00	109.50
	Total	312.22	1,761.30
Payment Item	Analysis	\$	\$
Grants and donations paid	Grants:		
	Lesbian Radio	2,392.00	1,684.00
	Lilac	3,000.00	3,000.00
	DANSS	0.00	500.00
	TOMBOI Entertainment	0.00	1,000.00
	Total	5,392.00	6,184.00
Payment Item	Analysis	\$	\$
Other operating payments	General expenses:		
	Flowers, gifts, etc.	50.00	0.00
	Stationery	31.50	0.00
	Postage	120.00	0.00
	Storage	1,440.00	1,440.00
	Miscellaneous	0.00	0.00
	Total	1,641.50	1,440.00

Note 4: Correction of Errors

None

Note 5: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events after the Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

Note 7: Additional Notes

Source of capital

	As at 1 Apr 2019	As at 31 Mar 2020
Bequests	\$	\$
Original Settlement	100,000.00	100,000.00
Estate B Arthur	100,000.00	100,000.00
Estate B Dean	60,000.00	60,000.00
Estate F M Kinney	15,345.44	15,345.44
Estate P Simmonds	1,000.00	1,000.00
	<u>276,345.44</u>	<u>276,345.44</u>

Donations

DOODS Funds*	1,226.85	1,226.85
Lesbian Line Funds	270.19	270.19
Lesbian Haven Funds	651.82	651.82
Lesbian Studies Conference Funds	6,776.83	6,776.83
	<u>8,925.69</u>	<u>8,925.69</u>

Total	<u>285,271.13</u>	<u>285,271.13</u>
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*condition of use – grants must be aligned to DOODS Committee objectives

Accumulated funds

	\$
Accumulated funds carried forward from previous year	8,065.59
This year operating surplus	6,193.96
Accumulated funds as at 31 March 2020	14,259.55

Equity as at 31 March 2020 **299,530.68**

Adjustment for commitments:

Commitments as at 31 March 2020 (2020 grant decisions)	6,750.00
Accumulated funds including 2020 commitments	6,509.55

Equity including commitments as at 31 March 2020 **292,780.68**

The Armstrong and Arthur Charitable Trust for Lesbians

Treasurer's Report

for the year ended 31 March 2020

The Trust is a Tier 4 organisation as its turnover is less than \$125,000. The Performance Report meets the annual reporting requirements needed for Charities Registration compliance. Tier 4 organisations are not required to undertake an annual audit or review of their accounts; the Trust's Deed was amended accordingly (11 March 2019).

Term investments that matured during the year were rolled over for the same terms. However, interest rates continued to fall.

All investments were made in accordance with the Trustees Investment Policy.

In view of the declining income from the Trust's investments, the Trustees decided it was prudent to hold only one grant funding round during the financial year.

The Statement of Commitments shows the 2019/20 grants totalling \$6,750.00 which will be paid in the 2020/21 financial year.

Frances M Kell
Treasurer

CHAIR'S REPORT FOR THE YEAR ENDED 31 MARCH 2020

There are several activities and points worth noting for this reporting year.

In May 2019, Fran presented a short information piece on The Armstrong and Arthur Charitable Trust for Lesbians, which she was asked to prepare for inclusion in a new edition of a book entitled “Women Together: A History of Women's Organisations in New Zealand”. First published in 1993, the publication comprises accounts of women’s organisations established prior to 1993. The updated version covers groups started after 1993, including the Trust. “Women Together – Ngā Rōpū Wāhine o te Motu” is also available online at www.nzhistory.govt.nz/women-together.

In November 2019, we reluctantly farewelled long-serving Trustee Tighe Instone who retired from the Trust. Appointed on 22 May 2005, Tighe was an active and supportive Trustee. Her input into meetings was always carefully considered and well expressed. She frequently volunteered to help with Trust activities such as Out in the Park, often travelling from Tangimoana to do so. Her warmth, enthusiasm, and humour will be missed. We wish her all the best and an enjoyable retirement nearer to Wellington.

Ongoing work assessing the contents of the Trust’s storage unit that began last year continued this year. In December 2019, Valda, Glenda, and Linda located and removed several items not directly relevant to Bette and Bea such as a large tin trunk, framed prints, an old medical bag, and a mirror. These were offered for sale or donation.

Final decisions regarding some personal belongings of Bette and Bea, such as Bette’s World War 2 Red Cross nursing cape and Bea’s medical material, are yet to be made.

Also remaining are the six large containers of back copies of Circle magazine (published 1973–1985), as well as one container of 1970s Gay Liberation material. General consensus agreed that careful disposal to new homes for the material was desirable. The Charlotte Museum in Auckland expressed interest in taking some of the Circles. The National Library as well as other identified institutions might be interested in filling gaps in their holdings. LAGANZ may take the Gay Liberation material. Disposals from the Trust’s storage will resume in the next reporting year.

Trustees’ opinion, however, was divided on whether to continue to hire storage space for the archives or whether to divide materials by type for storage in Trustees’ houses. Although commercial storage is an ongoing drain on Trust funds, it does offer a centralised solution.

For almost 14 years, The Trust has contributed financially to the Lesbian Information and Archives Centre (Lilac) that is based in Wellington. A number of Trustees, and former Trustees, are past Lilac Collective members with several remaining current members. In October 2020, Lilac will celebrate its 25th anniversary: an historic event. We are pleased to support this significant service for same sex attracted women.

Valda Edyvane
Chair

GRANTS PAID 1 April 2019 to 31 March 2020

Wellington Lesbian Community Radio

\$2,392.00

Access Radio broadcast fees April 2019 to March 2020

LILAC Inc

\$3,000.00

Contribution to rent on premises

REPORT FROM A GRANT RECIPIENT

It is a condition of all grants that a report is provided to the Trust at the conclusion of a project or, for ongoing activities, at six-monthly intervals. Information provided here is taken from those reports.

LILAC Inc

The Lesbian Information Library and Archive Centre has the largest accessible collection of lesbian books and other materials in New Zealand and, the collective understands, in Australasia and in some European countries. It has been open almost continuously since September 1994, and is regarded as an important and invaluable resource and lesbian space in the Wellington region. Visitors from overseas admire and are envious of the facility.

Costs of maintaining LILAC (rent, power, new purchases/acquisitions) are met from subscriptions, fundraising events, and grants. A fundraising group was formed towards the end of 2019. They aim to focus on raising and applying for funds throughout the year.

Successful evening meetings were held during the year, including the opening of an exhibition of Sue Alexander's *Retro Lesbian Postcards*, and a panel discussion and Q&A session about the experiences of three lesbians in the construction industry.

A Book (and cake) Club meets once a month for discussion about specific authors or books, which is also an enjoyable social evening. Collective members take a selection of books, DVDs, and magazines to the monthly Coasters pot-luck dinners for members to borrow for a month. This service is greatly appreciated by women living on the Kapiti Coast.

WEBSITE REPORT

It was a quiet year for the website. Two posts were published, one in the News page and the other in the Apply for a grant page. This low activity was also reflected in the number of visits to the website. Page views of 1134 were down on previous years by 44%. The most visited pages were the Home page, Apply for a grant page, and News page.

Most visitors (48%) were from New Zealand, followed by Canada and USA. The age demographics were evenly distributed across all age groups. The technology used to access the website was 50% Windows (desktops or laptops), followed by android phones and Apple phones; this indicates a lot of people access on mobile devices.

Overall website activity by the Trust was low, and traffic to the website reflected this.