

**THE ARMSTRONG AND ARTHUR  
CHARITABLE TRUST FOR LESBIANS**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED  
31 MARCH 2019**

# CONTENTS

Directory	3
Performance Report:	
<i>Non-Financial Information:</i>	
Entity Information	4
Statement of Service Performance	6
<i>Financial Information:</i>	
Statement of Receipts and Payments	7
Statement of Resources and Commitments	8
Notes to the Performance Report	9
Treasurer's Report	12
Activity Reports:	
Chair's Report	13
Grants paid	14
Reports from grant recipients	15

## **DIRECTORY as at 31 March 2019**

Nature of the Trust	Charitable Trust
Date of Settlement	17 September 2001
Postal Address	P O Box 199, Waikanae 5250
Settlor	Beatrice Blanche Arthur (deceased 5/8/2002)
Trustees (Minimum 3, Max 10)	A J Laurie FTCL, BA(Hons), Cand.Mag.(Oslo), PhD L C Evans NZCLS, BA(Hons) E R Walsh BSc(Hons), ISSP, CISA R Evans F M Kell BA, BSc(Hons), PhD U L Instone RCompN, BA(Hons), MPhil V R Edyvane LACert, Dip.Edit., BA(Hons), MA, PhD G A Gale DipTchg, LACert S M L Coles BA, RLIANZA J K Johnson BCom (resigned 27/5/2018)
Officers	Chair V R Edyvane Secretary F M Kell Treasurer J K Johnson (until 27/5/2018) F M Kell (acting, from 30/09/2018)
Bankers	ANZ Bank, Waikanae
Solicitor	Julie Goundar The Law Connection PO Box 206, Waikanae 5250
IRD No.	81-490-023
Registered Charity No.	CC10947

**The Armstrong and Arthur Charitable Trust for Lesbians  
Performance Report  
for the year ended 31 March 2019**

**Entity Information**

**Legal Name of Entity:** The Armstrong and Arthur Charitable Trust for Lesbians  
**Type of Entity and Legal Basis:** Charitable Trust (Incorporation no 1180824)  
**Registration Number:** CC10947

**Entity's Purpose:**

The purposes and aims of the Trust are to devote or apply both capital and income of the Trust Fund to or for any charitable purposes for the benefit of lesbian community groups in the Wellington region or individuals organising projects that benefit the lesbian community in the Wellington region, such purposes which are from time to time selected by the Trustees are valid charitable purposes.

Without limiting this in any way such purposes may also include:

- (a) education, research, and social development;
- (b) assistance of lesbian individuals and lesbian community groups and services which benefit the lesbian community such as helplines, library facilities, radio programmes, art exhibitions and theatre productions, and other cultural activities intended to further community development; and
- (c) provision of other services such as rehabilitation and health activities. Subject to clause 2.2(ii) the Trust may also devote or apply both capital and income of the Trust Fund to a separate fund to further charitable purposes for the benefit of lesbian women living in New Zealand.

**Entity Structure:**

The Trust operations are managed by the Trustees. The Chair, Secretary, and Treasurer are appointed by the Trustees, from the Trustees.

**Main Sources of the Entity's Cash and Resources:**

The Armstrong and Arthur Charitable Trust for Lesbians was established in 2001 by the late Bea Arthur for the benefit of lesbian community groups in the Wellington region. The Trust capital is made up of the settlement amount and subsequent bequests.

The main source of revenue for the Trust is income derived from the Trust Fund capital investments.

From time to time the Trust receives donations, which is treated as capital and/or income at the direction of the donor. If no direction is received, the Trustees determine how to apply the donation.

**Main Methods Used by the Entity to Raise Funds:**

The Trust is not an active fundraiser. The donations and bequests it receives generally are unsolicited.

**Entity's Reliance on Volunteers and Donated Goods or Services:**

The Trust relies on gifts of volunteers' time. All the Trustees are volunteers.

**Contact details:****Physical address**

5 Rawene Street  
Waikanae 5036

**Postal address**

PO Box 199  
Waikanae 5250

**Phone**

04 905 6881

**Website**

<http://www.armstrong-arthur-trust.nz>

# **The Armstrong and Arthur Charitable Trust for Lesbians**

## **Statement of Service Performance**

**For the year ended 31 March 2018**

### **Description of the Entity's Outcomes:**

The outcome sought by the Trust is that the lesbian community is a visible presence in the Wellington region through supporting activity by lesbian community, for the lesbian community, and with the lesbian community.

### **Description and Quantification (to the extent practicable) of the Entity's Outputs:**

	<b>This Year Actual</b>	<b>This Year Budget</b>	<b>Last Year Actual</b>
Trust Deed compliance: Annual General Meeting Meetings of Trustees	1 3	1 4	1 4
Legislative compliance: Charities Register Annual Return due by end September	Filed September 2018	File by due date	Filed September 2017
Support to:			
Lesbian community groups for on-going programmes	2	2	4
Lesbian community group projects	2	2	0
Individual lesbian projects	0	0	0

**The Armstrong and Arthur Charitable Trust for Lesbians**  
**Statement of Receipts and Payments**  
**For the year ended 31 March 2019**

	Notes	<b>Actual This year \$</b>	<b>Budget This Year \$</b>	<b>Actual Last Year \$</b>
<b>Operating Receipts</b>	2			
Donations, fundraising and other similar receipts		1,134.95	1,050	1,241.05
Interest, dividends, and other investment income receipts				
ASB Term Deposit interest		974.99	983	1,005.47
BNZ Term Deposit interest		10,146.25	9875	8,396.01
ANZ Cheque Account interest		7.83	8	9.43
ANZ Serious Saver Interest		100.11	105	96.49
BNZ Achiever Savings				
Dividend		2.09		
<b>Total Operating Receipts</b>		<b>12,366.22</b>	<b>12,021</b>	<b>10,750.54</b>
<b>Operating Payments</b>	3			
Payments related to providing goods or services:				
Out in Park Stall		0.00	100	0.00
Registration Fees		85.55	151	120.05
Annual Report publication		49.40	0	212.00
Accounts Reviewer Fee		460.00	460	460.00
Grants paid:		6,184.00	6,000	3,008.00
Other operating payments:				
Storage		1,440.00	1,440	1,440
General expenses		109.50	100	95.00
Legal expenses		1,056.85	2,500	
<b>Total Operating Payments</b>		<b>9,385.30</b>	<b>10,751</b>	<b>5,335.05</b>
<b>Operating Surplus or (Deficit)</b>		<b>2980.92</b>	<b>1,270</b>	<b>5,415.49</b>
<b>Capital Receipts</b>		0		0
<b>Capital Payments</b>		0		0
<b>Increase/(Decrease) in Bank Accounts and Cash</b>		<b>2980.92</b>		<b>5415.49</b>
<b>Bank accounts and cash at the beginning of the financial year</b>		<b>290,346.12</b>		<b>284,940.31</b>
<b>Bank Accounts and Cash at the End of the Financial Year</b>		<b>293,327.04</b>		<b>290,346.12</b>
<b>Represented by:</b>				
Cheque account		9,976.53		12,335.72
Savings accounts		4850.51		4,510.4
Term Deposit accounts		278,500.00		273,500.00
<b>Total Bank Accounts and Cash at the End of the Financial Year</b>		<b>293,327.04</b>		<b>290,346.12</b>

**The Armstrong and Arthur Charitable Trust for Lesbians**  
**Statement of Resources and Commitments**  
as at 31 March 2019

**SCHEDULE OF RESOURCES**

	This Year \$	Last Year \$
<b>Bank Accounts and Cash (from Statement of Receipts and Payments)</b>	<b>293,327.04</b>	<b>290,355.80</b>
ANZ Term Investment	0	0
ASB Term Investment	25,000.00	25,000.00
BNZ Term Investment	253,500.00	248,500.00
ANZ Current Account	9,976.53	12,335.72
ANZ Serious Saver	4,850.51	4,510.40
BNZ Achiever Savings	9.68	9.68
<b>Other Resources</b>		
1,044 Allied Farmers shares	0	0
Stock on Hand – Cards expensed in year purchased	0	0

**SCHEDULE OF COMMITMENTS**

	This Year \$	Last Year \$
<b>Money Payable by the Entity</b>		
<b>Other Commitments:</b>		
March 2018 Lesbian Radio payment		184.00
2018/19 Grants		6,000.00
2019/20 Grants	5,392.00	

**SCHEDULE OF OTHER INFORMATION**

	This Year \$	Last Year \$
<b>Grants or Donations with Conditions Attached (where conditions not fully met at balance date)</b>	-	-
<b>Resources Used as Security for Borrowings</b>	-	-



# The Armstrong and Arthur Charitable Trust for Lesbians

## Notes to the Performance Report

For the year ended

31 March 2019

### Note 1: Accounting Policies

#### Basis of Preparation

The Armstrong and Arthur Charitable Trust for Lesbians is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

#### Goods and Services Tax (GST)

The Armstrong and Arthur Charitable Trust for Lesbians is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

### Note 2: Analysis of Receipts "How was it funded?"

		This Year	Last Year
Receipt Item	Analysis	\$	\$
Fundraising receipts	Out in Park	0.00	41.00
	<b>Total</b>	<b>0.00</b>	<b>41.00</b>
Receipt Item	Analysis	\$	\$
Grants and donations	Donation	1,000.00	1,000.00
	Donation	51.11	51.11
	Donation	34.44	68.94
	Donation	49.40	80.00
	<b>Total</b>	<b>1,134.95</b>	<b>1,200.05</b>
Total donations, fundraising etc.		<b>1,134.95</b>	<b>1,241.05</b>
Receipt Item	Analysis	\$	\$
	ANZ Serious Saver	100.11	96.49
	ASB Term Investment	974.99	1005.47
	BNZ Term Investment	10,146.25	8,396.01
	ANZ Current Account	7.83	9.43
	<b>Total</b>	<b>11,229.18</b>	<b>9,507.40</b>
Dividend	Allied Farmers	2.09	2.09
	<b>Total</b>	<b>2.09</b>	<b>2.09</b>
Total interest and dividends		<b>11,231.27</b>	<b>9,509.49</b>

**Note 3: Analysis of Payments**

		<b>This Year</b>	<b>Last Year</b>
<b>Payment Item</b>	<b>Analysis</b>	<b>\$</b>	<b>\$</b>
Payments related to public fundraising	Out in Park Stall	-	-
	<b>Total</b>	-	-
<b>Payment Item</b>	<b>Analysis</b>	<b>\$</b>	<b>\$</b>
Payments related to providing goods or services	Annual Report	49.40	212.00
	Reviewers Fee	460.00	460.00
	Charities Registration	51.11	51.11
	Website Domain Name Fee	34.44	69.94
	Website annual Fee	-	-
	Legal fees	1,056.85	-
	Printing cards	109.50	-
	<b>Total</b>	<b>1,761.00</b>	<b>792.05</b>
<b>Payment Item</b>	<b>Analysis</b>	<b>\$</b>	<b>\$</b>
Grants and donations paid	Grants:		
	Lesbian Radio	1,684.00	2,208.00
	Lilac	3,000.00	-
	DANSS	500.00	
	TOMBOI Entertainment	1,000.00	
	S Torrington	-	800.00
	<b>Total</b>	<b>6,184.00</b>	<b>3,008.00</b>
<b>Payment Item</b>	<b>Analysis</b>	<b>\$</b>	<b>\$</b>
Other operating payments	General expenses:		
	Flowers	-	-
	Stationery	-	-
	Postage	-	-
	Storage	1,440.00	1,440.00
	Miscellaneous	-	95.00
	<b>Total</b>	<b>1,440.00</b>	<b>1,535.00</b>

**Note 4: Correction of Errors**

None

**Note 5: Related Party Transactions**

There were no transactions involving related parties during the financial year. (Last Year - Nil)

**Note 6: Events after the Balance Date**

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

## Note 7: Additional Notes

### Source of capital

	As at 1 Apr 2018	As at 31 Mar 2019
	\$	\$
<b>Bequests</b>		
Original Settlement	100,000.00	<b>100,000.00</b>
Estate B Arthur	100,000.00	<b>100,000.00</b>
Estate B Dean	60,000.00	<b>60,000.00</b>
Estate F M Kinney	15,345.44	<b>15,345.44</b>
Estate P Simmonds	1,000.00	<b>1,000.00</b>
	<u>276,345.44</u>	<u><b>276,345.44</b></u>
 <b>Donations</b>		
DOODS Funds*	1,226.85	<b>1,226.85</b>
Lesbian Line Funds	270.19	<b>270.19</b>
Lesbian Haven Funds	651.82	<b>651.82</b>
Lesbian Studies Conference Funds	6,776.83	<b>6,776.83</b>
	<u>8,925.69</u>	<u><b>8,925.69</b></u>
<b>Total</b>	<u>285,271.13</u>	<u><b>285,271.13</b></u>

\*condition of use – grants must be aligned to DOODS Committee objectives

### Accumulated funds

	\$
Accumulated funds carried forward from previous year	5,084.67
This year operating surplus	2980.92
Accumulated funds as at 31 March 2019	8065.59

**Equity as at 31 March 2019** **293,327.04**

### Adjustment for commitments:

Commitments as at 31 March 2019 (2019 grant decisions)	5,392.00
Accumulated funds including 2019 commitments	2,673.59

**Equity including commitments as at 31 March 2019** **287.935.04**

**The Armstrong and Arthur Charitable Trust for Lesbians**  
**Treasurer's Report**  
**for the year ended 31 March 2019**

The Trust is a Tier 4 organisation as its turnover is less than \$125,000. The Performance Report meets the annual reporting requirements needed for Charities Registration compliance. Tier 4 organisations are not required to undertake an annual audit or review of their accounts; the Trust's Deed was amended accordingly (11 March 2019).

During the year one new term investment was made, to obtain a higher rate of interest on excess funds in the current account, and was reinvested when it matured. Another term investment matured and was reinvested. The impact of fluctuating interest rates for term investments was clear.

- BNZ 65367113-00006 (new): \$5,000 was invested on 6 July 2018 until 6 March 2019 with an interest rate of 3.45% per annum paid at maturity.
- BNZ 65367113-00006: \$5,000 matured on 6 March 2019 and was reinvested until 6 March 2020 with a interest rate of 3.5% per annum paid on maturity.
- BNZ 65367113-00001: \$10,000 matured on 27 April 2018 and was reinvested until 27 April 2019 with an interest rate of 3.5% per annum paid at maturity. The interest on the investment that matured was 3.6% per annum.

All investments were made in accordance with the Trustees Investment Policy.

In view of the declining income from the Trust's investments, the Trustees decided it was prudent to hold only one grant funding round during the financial year.

The Statement of Commitments shows the 2019/20 grants totalling \$5,392 which will be paid in the 2019/20 financial year.

Frances M Kell  
Acting Treasurer

## **CHAIR'S REPORT FOR THE YEAR ENDED 31 MARCH 2019**

There is little to report from the Armstrong and Arthur Charitable Trust for Lesbians, the period having been a quiet one. Trustees, therefore, met three times only.

At the Annual General Meeting in May 2018, Trustees regretfully accepted Treasurer Kay Johnson's resignation. Kay, who joined the Trust in May 2015, expertly guided us through new government reporting procedures relating to charitable trusts. She capably managed the Trust's accounts, as well as providing useful financial projections and advice on reinvestments. Trustees also valued her sensible and good humoured approach to Trust business generally. We wish her well in retirement. We also appreciated Kay's assistance for a few additional months until Secretary Fran Kell took over the acting treasurer role for the remainder of the year.

Fran, as Secretary, also ensured that the legal changes to the Trust's Deed of Amendment to the original trust deed were finalised correctly. The document is now lodged with the Trust's solicitors.

Later in 2018, Trustees Glenda and Valda began examining photographic material relating to Bette Armstrong and Bea Arthur held in the Trust's archives. Work on this material is ongoing. Most images appear in a range of photograph albums, covering Bette's and Bea's lives before and after they met. The remainder of the collection comprises loose photographs of varying size, both in colour and black and white, as well as other larger portraits.

Trustees enjoyed viewing several new digital images of Bette and Bea in the early years of their long relationship. From these, Glenda and Valda arranged to have two made into postcards for sale. A watercolour of a cat, which was painted by Bea, made the third new postcard selection. Ideally, other digitised images can be posted on the Trust's website during the next year.

Unfortunately, the usual opportunity to display the Trust's photo boards and to sell our note cards and postcards during Out in the Square, in Wellington, did not arise. Following the Christchurch mosque attacks on 15 March, police advised the organisers to cancel the Wellington Pride event that was scheduled for the next day.

Valda Edyvane

Chair

## **GRANTS PAID 1 April 2018 to 31 March 2019**

### **TOMBOI Entertainment**

\$1,000.00

Sound and lighting costs for Drag Kings' show "Royal Flush" in 2018 New Zealand Fringe Festival

### **Wellington Lesbian Community Radio**

\$1,684.00

Access Radio broadcast fees March 2018 to March 2019

### **LILAC Inc**

\$3,000.00

Contribution to rent on premises

### **DANSS 2008 Inc**

\$500.00

Towards costs of running Same Sex Dance Sport competition

## **REPORTS FROM GRANT RECIPIENTS**

It is a condition of all grants that a report is provided to the Trust at the conclusion of a project or, for ongoing activities, at six-monthly intervals. Information provided here is taken from those reports.

### **TOMBOI Entertainment: The Drag Kings show “Royal Flush”**

Producers and performers all enjoyed the experience of being part of the Fringe Festival. Although being one of over 120 shows on offer in the Festival period meant that the show did not have the Drag Kings’ usual full houses, audiences enjoyed it and provided positive feedback in comments afterwards. The show also received a positive review in Theatre View.

In spite of administration costs associated with being part of the Fringe Festival, the show made a small profit.

### **Wellington Lesbian Community Radio**

Weekly programmes continued throughout 2018 and into 2019. They were put together by a large collective of presenters and technicians, some of whom do both jobs. There were interviews on a wide range of topics, from Egyptology to doctoral research about queer experience of green spaces to members of the Glamaphones talking about their participation in Sydney’s Mardi Gras. The programme’s facebook page provides more information on topics discussed on air and generates further discussion.

A quiz night and a movie screening (“The Breaker-Upperers”) were very successful fundraisers, and the collective hopes to hold further such events in the coming year.

Planning meetings of the collective have included consideration of broadening the scope and terminology used in and around the programme. The collective will remain “a strongly and unashamedly lesbian-serving organisation” but members feel the “need to extend a clearer welcome to women who use related but different terms for themselves”. To this end, it is intended to change the name of the programme but not lose its predominantly lesbian focus and content.

### **LILAC Inc**

The Lesbian Information Library and Archive Centre has the largest accessible collection of lesbian books and other materials in New Zealand and, the collective understands, in Australasia and in some European countries. It has been open almost continuously since September 1994, and is regarded as an important and invaluable resource and lesbian space in the Wellington region. Visitors from overseas admire and are envious of the facility.

Costs of maintaining LILAC (rent, power, new purchases/acquisitions) are met from subscriptions, fundraising events, and grants. Staffing, cleaning, and other duties are all done by volunteers. Fundraisers through the year have included performances at Circa theatre.

A Book (and cake) Club meets once a month for discussion about specific authors or books, which is also an enjoyable social evening. Collective members take a selection of books, DVDs, and magazines to the monthly Coasters pot-luck dinners for members to borrow for a month. This service is greatly appreciated by women living on the Kapiti Coast.